### JAPAN TOY TESTING REQUISITION FORM

<table>
<thead>
<tr>
<th>Field</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Applicant's name</strong></td>
<td>依頼者名</td>
</tr>
<tr>
<td><strong>Address</strong></td>
<td>住所</td>
</tr>
<tr>
<td><strong>Contact Person</strong></td>
<td>担当者名</td>
</tr>
<tr>
<td><strong>Telephone</strong></td>
<td>電話番号</td>
</tr>
<tr>
<td><strong>Fax</strong></td>
<td>ファックス番号</td>
</tr>
<tr>
<td><strong>Preliminary Report to be sent by</strong></td>
<td>予備報告は次式で送信する</td>
</tr>
<tr>
<td><strong>Factory name</strong></td>
<td>生産工場</td>
</tr>
<tr>
<td><strong>Address</strong></td>
<td>生産工場住所</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Field</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Sample Description</strong></td>
<td>サンプルネーム (PLEASE USE BLOCK LETTER)</td>
</tr>
<tr>
<td><strong>Item Name</strong></td>
<td>製品名</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Field</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Style/Item No.</strong></td>
<td>品番</td>
</tr>
<tr>
<td><strong>Consignee</strong></td>
<td>荷受人</td>
</tr>
<tr>
<td><strong>Country of Origin</strong></td>
<td>生産国</td>
</tr>
<tr>
<td><strong>Age Grading</strong></td>
<td>対象年齢</td>
</tr>
<tr>
<td><strong>ST Mark Licensee</strong></td>
<td>ライセンサー名</td>
</tr>
</tbody>
</table>

*The ST Mark Licensee is the applicant of the ST test for the product to the Designated Testing Bodies in Japan.*

### Test(s) Required

- [ ] Japan Food Sanitation Law 食品衛生法検査
- [ ] Other 他のテスト

- [ ] Japan Toy Safety Standard (ST Standard) ST基準検査
- [ ] Special Instruction: 特殊命令

- [ ] Full Test完全試験
- [ ] Part 1 Physical and Mechanical Properties 物理特性
- [ ] Part 2 Flammability Test 可燃性試験
- [ ] Part 3 Chemical Properties* 化学特性

**Report Type** 報告種類:

- [ ] HOKLAS
- [ ] CNAS (Accredited test items only)

**Service Required** サービスレベル:

- [ ] Regular 標準サービス
- [ ] Priority (40% surcharge) 特急サービス(40%の追加費)
- [ ] Immediate (100% surcharge) 緊急サービス(100%の追加費)

**Return Sample** 試料返還

- [ ] Not Return 変更はありません
- [ ] Tested samples only テストサンプルを返すのみ
- [ ] Remnant samples only リターンでは、サンプルのままのみ

**Hard-copy Report** 印刷レポート

- [ ] Needed 必要 (HK$200)
- [ ] Mailメール
- [ ] Courier 配達

We declared that the above information given by us is true and correct. We agree to abide by the conditions printed on the back of this form (full text of these conditions also available from the section "Application and Quotation" of the website www.stc-group.org).

We declared that the above information given by us is true and correct. We agree to abide by the conditions printed on the back of this form (full text of these conditions also available from the section "Application and Quotation" of the website www.stc-group.org).
GENERAL CONDITIONS OF TESTING

THE HONG KONG STANDARDS AND TESTING CENTRE LTD. (the “Centre”), while reserving the right to decline, without giving any reason whatsoever, any request for the undertaking of a test or investigation, will carry out at the request of the client the required test or investigation subject always to the following conditions:

- The Centre only acts for the person or body originating the instructions (the “Applicant”). No other party is entitled to give instructions, particularly on the scope of testing or delivery of report or certificate, unless authorized by the Applicant.

2. All materials, equipment and other property to be tested or investigated shall be delivered at the costs of the Applicant and in accordance with the requirements of the Centre. At the conclusion of the test or investigation, the Applicant shall, if required by the Centre, collect the materials or equipment. In any event, if the materials or equipment are not collected by the Applicant within 30 days from the issuance date of the test report (for perishable items such as food and water samples, the relevant period shall be 7 days), the Centre may at its discretion dispose of the same without any compensation to the Applicant.

3. The Applicant shall always comply with the followings before or during the Centre providing its services:

(a) give true and accurate information to enable the Centre to perform the services effectively;
(b) supply, when requested by the Centre, any equipment and personnel for the performance of the services;
(c) take all necessary steps to eliminate or remedy any obstruction in the performance of the services;
(d) inform the Centre in advance of any hazards, actual or potential, associated with any of your orders or testing; and
(e) provide all necessary access for the Centre's staff and/or representative(s) to enable the required services to be performed effectively;

4. In the event any services are taken for safety of working conditions, sites and installations during the performance of services:

(a) full discharge all its liabilities under any contract like sales contract with a third party, whether or not a report or certificate has been issued by the Centre, failing which the Centre shall be under no obligation to the Applicant.

5. Subject to the Centre accepting the Applicants' instructions, the Centre will issue reports and certificates which reflect statements of opinion made with due care within the scope of instructions but are subject to the Centre's right to accept or refuse the Applicant's instructions or any upon any facts, circumstances or third parties like contracts of sale, letters of credit, bills of lading, etc. are regarded as information for the Centre only and do not affect the scope of the services or the obligations accepted by the Centre.

6. A test report will be in confidence to the Applicant and it will be strictly treated as such by the Centre. It may not be reproduced either in its entirety or in part and it may not be used for advertising or other unauthorized purposes without the written consent of the Centre. The Applicant to whom the Report is issued may, however, show or send it, or a certified copy thereof prepared by the Centre, to his customer, supplier or other persons directly concerned. Subject to Clause 7, the Centre will not, without the consent of the Applicant, enter into any discussion or correspondence with or disclose to any third party concerning the contents of the report unless required by the relevant governmental authorities, laws or court orders.

7. The Centre shall be at liberty to disclose the testing-related documents and/or files anytime to any third-party accreditation and/or recognition bodies for audit or other related purposes unless disagreed with by the Applicant in writing at the time of them submitting the applications. No liabilities whatsoever shall attach to the Centre's act of disclosure.

8. No information herein to be contained herein to the contrary, but subject to Clause 7, it is agreed that the Centre will be responsible for the management of all confidential information of Applicant obtained or created during the performance of laboratory activities:

(a) The Centre will inform in advance of the information that it intends to place in the public domain. Except for information that the Applicant makes publicly available, or when agreed between the Centre and the Applicant (e.g. for the purpose of responding to complaints, or situations set off in Clause 7), all other information is considered propriety information and shall be regarded as confidential. (b) When the Centre is required by law or authorized by contractual arrangements to release confidential information, the Applicant or individual concerned will, unless prohibited by law, be notified of the information provided.

9. Information about the Applicant obtained from sources other than the Applicant (e.g. complainant, regulators) shall be confidential between the Applicant and the Centre. The provider (source) of this information will be confidential to the Centre and will not be shared with the Applicant, unless agreed by the source.

10. The Centre's reports in court proceedings or arbitrations shall inform the Centre to that effect prior to submitting the sample for testing.

11. The report will refer only to the sample tested and will not apply to the bulk, unless the sampling has been carried out by the Centre and is stated as such in the Report.

12. When the Applicant requests a statement of conformity to a specification or standard for the test (e.g. pass/fail, in-tolerance/out-of-tolerance), unless inherent in the requested specification or standard or otherwise instructed by the Centre, the Applicant will adopt the ILAC-G8 Guidance document (and/or IEC Guide 113 in Electro-technical sector) as the decision rule. When adopting ILAC-G8 document, if measured value plus/minus the expanded uncertainty with a 95% coverage probability overlaps the limit, no declaration of conformity can be made. Further information regarding the documents can be obtained by direct contact with the Centre.

13. Any documents containing engagements between the Applicant and third parties like contracts of sale, letters of credit, bills of lading, etc. are regarded as information for the Centre only and do not affect the scope of the services or the obligations accepted by the Centre.

14. If the Applicant do not specify the methods / standards to be applied, the Centre will choose the appropriate one and further information regarding the methods can be obtained by direct contact with the Centre.

15. No liability shall be incurred by and no claim shall be made against the Centre or its servants, agents, employees or independent contractors in respect of any loss or damage to any such materials, equipment or property occasioned when at the disposal of the Centre or when in transit to or from the Centre or the said work places, whether or not resulting from any acts, neglect or default of the any such servants, agents, employees or independent contractors of the Centre.

16. The Centre will not be liable, or accept responsibility for any loss or damage however arising from the use of information contained in any of its reports or in any communication whatsoever about its work or investigations.

17. Subject to Clauses 14 and 15, the total liability of the Centre in respect of any claim of loss, damage or expense of whatsoever nature shall not exceed a total sum equal to five times the amount of the service fee payable in respect of the services directly related to such claim, and the Centre's liability shall not include any indirect, special or consequential loss of the Applicant.

18. In the event of the Centre prevented by any cause outside the Centre's control from performing any service for which an order has been given or an agreement made, the Applicant shall pay to the Centre:

(a) the amount of all abortive expenditure actually made or incurred; and
(b) a proportion of the agreed fee or commission equal to the proportion (if any) of the service actually carried out by the Centre.

19. The Applicant wishes to use the Centre's results in court proceedings or arbitrations shall inform the Centre to that effect prior to submitting the sample for testing.

20. The Centre reserves the right to include Special Conditions in addition to the foregoing General Conditions if warranted by the circumstances.

21. The Centre reserves the right to include Special Conditions in addition to the foregoing General Conditions if warranted by the particular circumstances of the required test or investigation [this clause is only effective when the other party has been informed].

22. For any dispute, controversy or claims arising out of relating to this contract, or the breach, termination or invalidity thereof between the Centre and the Applicant, these terms and conditions shall take precedence over any other terms and conditions previously agreed to by the parties or the agent or representative of either party.

23. The foregoin General Conditions shall be governed and construed according to the laws of Hong Kong Special Administrative Region. Any dispute shall be conclusively settled under rules of arbitration of the International Chamber of Commerce by one or more arbitrators appointed in accordance with the said rules. Unless otherwise agreed, the arbitration shall take place in Hong Kong.