**CHINA CCC TOY TESTING REQUISITION FORM CCC 玩具测试申请表**

<table>
<thead>
<tr>
<th><strong>Company</strong> 申请公司</th>
<th><strong>For Office Use (内部专用)</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td><strong>Order No.</strong></td>
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<td></td>
<td><strong>A/C No.</strong></td>
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<td><strong>Rec’d on:</strong></td>
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<td></td>
<td><strong>Committed:</strong></td>
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<td></td>
<td><strong>Reviewed by:</strong></td>
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<tr>
<td></td>
<td><strong>Date:</strong></td>
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</tbody>
</table>

**Sample Description (The below information will be shown on test report) 样品描述(以下资料将显示于测试报告上)**

<table>
<thead>
<tr>
<th>Item Name 品名:</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Quantity 数量:</td>
<td></td>
</tr>
<tr>
<td>Style/Item No. 产品代号:</td>
<td>P.O./Ref. No. 定单编号/参考号码:</td>
</tr>
<tr>
<td>Supplier 供应商:</td>
<td>Buyer 买家:</td>
</tr>
<tr>
<td>Country of Origin 原产地:</td>
<td>Country of Destination 目的国:</td>
</tr>
<tr>
<td>Age Grading for Testing 测试年龄:</td>
<td>Special Instructions 特别说明:</td>
</tr>
</tbody>
</table>

**Service Required 服务要求**

- [ ] CCC Type Test CCC 型式试验
- [ ] Pre-test 前期试验
- [ ] Periodic Test 期间核查

**Test(s) Required: 测试项目要求**

- [ ] Toy Safety Standard GB 6675 中国玩具安全技术规范
  - [ ] Full Test 完整测试
  - [ ] Physical and Mechanical Test 物理和机械性能测试
  - [ ] Flammability Test 易燃性能测试
  - [ ] Chemical Properties Test 化学特性测试

- [ ] Electric Toy Safety Standard GB 19865 中国电玩具安全标准

- [ ] Labeling Standard GB 5296.5 中国玩具使用说明

**Service Required 服务要求**

- [ ] Regular 普通服务
- [ ] Priority (40% surcharge) 优先服务 (40%附加费)
- [ ] Immediate (100% surcharge) 特急服务 (100%附加费)

**Return Samples 样品退回**

- [ ] All samples 所有样品
- [ ] Tested samples only 仅测试样品
- [ ] Remnant samples only 仅剩余样品

**Report to be Collected 报告送递**

- [ ] Self Pick-up 自取
- [ ] Express Delivery 快递到付
- [ ] Mail 挂号信

**Authorized signature and company chop of the applicant: 公司授权代表人签名及公司盖章:**

我们声明上述由我们提供之数据准确无误及无遗漏，同意申请表背面所打印之所有条款（所有条款亦刊登于本公司网站 www.stc-group.org 的「申请表格及查询报价」内）。

**Printed Name 公司授权人代表人姓名:**

(请以正阶填写)

**Job Title 职位:**

**Date 日期:**
GENERAL CONDITIONS OF TESTING

THE HONG KONG STANDARDS AND TESTING CENTRE LTD., (the "Centre"), while reserving the right to decline, without giving any reason whatsoever, any request for the undertaking of a test or investigation, will carry out at the request of the clients the required test or investigation subject always to the following conditions:

1. The Centre only acts for the person or body originating the instructions (the "Applicant"). No other party is entitled to give instructions, particularly on the scope of testing or delivery of report or any other matter to the Centre.

2. All materials, equipment and other property to be tested or investigated shall be delivered at the cost of the Applicant and in accordance with the requirements of the Centre. At the conclusion of the test or investigation, the Applicant shall, if required by the Centre, collect the materials or equipment. In any event, if the materials or equipment are not collected by the Applicant within 30 days from the issuance date of the test report (for perishable items such as food and water samples, the relevant period shall be 7 days), the Centre may at its discretion dispose of the same without any compensation to the Applicant.

3. The Applicant shall always comply with the followings before or during the Centre providing its services:-

(a) give timely instructions and adequate information to enable the Centre to perform the services effectively;

(b) ensure that the Centre is provided with all necessary equipment and personnel for the performance of the services;

(c) take all necessary steps to eliminate or any obstruction in the performance of the services;

(d) inform the Centre in advance of any hazards or dangers, actual or potential, associated with any order of samples or testing;

(e) provide all necessary steps to enable the required services to be performed effectively;

(f) ensure all essential steps are taken for safety of working conditions, sites and installations during the performance of services;

(g) fully discharge all its liabilities under any contract like sales contract with a third party, whether or not a report or certificate has been issued by the Centre, failing which the Centre shall be entitled to withdraw from the contract with the Applicant.

4. Subject to the Centre's accepting the Applicants' instructions, the Centre will issue reports which reflect statements of opinion made with due care within the scope of instructions but it shall not be obliged to report upon any facts outside the instructions. The Applicant shall always render adequate and accurate information and particulars of the test sample to the Centre, failing which the Centre shall not be responsible for any faults and/or mistakes on the certificate and/or reports in relation thereto.

5. The Centre is irrevocably authorized by the Applicant to deliver at its discretion the report or the certificate to any third party when instructed by the Applicant or where it implicitly follows from circumstances, trade custom, usage or practice as determined by the Centre.

6. A test report will be issued in confidence to the Applicant and it will be strictly treated as such by the Centre. It may not be reproduced either in its entirety or in part and it may not be used for advertising or other unauthorized purposes without the written consent of the Centre. The Applicant to whom the Report is issued may, however, show or send it, or a certified copy thereof prepared by the Centre, to his customer, supplier or other persons directly concerned. Subject to Clause 7, the Centre will not, without the consent of the Applicant, enter into any discussion or correspondence with nor disclose to any third party concerning the contents of the report unless required by the relevant governmental authorities, laws or court orders.

7. The Centre shall be at liberty to disclose the testing-related documents and/or files anytime to any third-party accreditation and/or recognition bodies for audit or other related purposes unless disagreed with by the Applicant in writing at the time of them submitting the applications. No liabilities whatsoever shall attach to the Centre's act of disclosure.

8. Notwithstanding anything contained herein to the contrary, but subject to Clause 7, it is agreed that the Centre will be responsible for the management of all confidential information of Applicant obtained or created during the performance of laboratory activities

(a) by the Centre will inform the Applicant in advance, of the information it intends to place in the public domain. Except for information that the Applicant makes publicly available, or when agreed between the Centre and the Applicant (e.g. for the purpose of responding to complaints, or situations set off in Clause 7), all other information is considered proprietary information and shall be regarded as confidential.

(b) When the Centre is required by law or authorized by contractual arrangements to release confidential information, the Applicant or individual concerned will, unless prohibited by law, be notified of the information provided.

(c) Information about the Applicant obtained from sources other than the Applicant (e.g. complainant, regulators) shall be confidential between the Applicant and the Centre. The provider (source) of information shall not be informed that the Centre will not be shared with the Applicant, unless agreed by the Centre.

(d) Personnel, including any committee members, contractors, personnel of external bodies, or individuals acting on the Centre's behalf, will keep confidential all information obtained or created during the performance of laboratory activities, except as required by law.

9. The Applicant wishing to use the Centre's reports in court proceedings or arbitration shall inform the Centre to that effect prior to submitting the sample for testing.

10. The report will refer only to the sample tested and will not apply to the bulk, unless the sampling has been carried out by the Centre and is stated as such in the Report.

11. When the Applicant requests a statement of conformity to a specification or standard for the test (e.g. pass/fail, in-tolerance/out-of-tolerance), unless inherent in the requested specification or standard or otherwise instructed by the Centre, the Applicant will adopt the IAL-08 Guidance document (and/or IEC Guide 115 in electro-technical sector) as the decision rule. When adopting IAL-08 Guidance rules, the decision rule on conformity shall be agreed with the Centre in advance, unless it is not possible to do so.

12. The Centre reserves the right to include Special Conditions in addition to the foregoing General Conditions if warranted by the terms of the contract.

13. Unless otherwise agreed, the applicant must pay the full invoice amount prior to the Centre commencing work.

14. The Centre reserves the right to include Special Conditions in addition to the foregoing General Conditions if warranted by the particular circumstances of the required test or investigation [this clause is only effective when the other party has been informed]

15. For any dispute, controversy or claims arising out of relating to this contract, or the breach, termination or invalidity thereof between the Centre and the Applicant, these terms and conditions shall take precedence over any other terms and conditions previously agreed to by the parties or the agent or representative of either parties.

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