CARPET TESTING REQUISITION

<table>
<thead>
<tr>
<th>Quotation Ref: TMD/ QUOT/</th>
<th>TMD.888.20 eRev18</th>
</tr>
</thead>
</table>

**For Office Use**

<table>
<thead>
<tr>
<th>Applicant</th>
<th>Job No.</th>
<th>Customer No.</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
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</table>

<table>
<thead>
<tr>
<th>Contact Person</th>
<th>Tel</th>
<th>Fax</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
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</table>

**Report made to**

<table>
<thead>
<tr>
<th>Buyer /Supplier / Manufacturer</th>
<th>if applicable</th>
</tr>
</thead>
<tbody>
<tr>
<td>(Applicant shall be responsible for the cost of services regardless of the party invoiced)</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Address</th>
<th>Contact Person</th>
<th>Tel</th>
<th>Fax</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
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</tbody>
</table>

**Sample Description**

<table>
<thead>
<tr>
<th>Style No.</th>
<th>No. of sample(s)</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
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</table>

<table>
<thead>
<tr>
<th>P/O No</th>
<th>Color</th>
<th>End use</th>
<th>Country of Origin</th>
<th>Country of Destination</th>
</tr>
</thead>
<tbody>
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**Test Required**

- [ ] A. Tuft withdrawal force (tuft bind) – BS5229
- [ ] B. Pitches per unit length – ASTM D418
- [ ] C. Rows per unit length – ASTM D418
- [ ] D. Threads per unit length of backing – BS2862
- [ ] E. Weight per unit area – BS4223
  - Carpet
  - Pile above substrate
  - Total pile yarn
- [ ] F. Thickness - BS4223
  1. Single level pile carpet
  2. Multi-level pile carpet
  3. Total thickness
  - Back thickness
  - Pile thickness
- [ ] G. Thickness loss under dynamic loading – ISO 2094
- [ ] H. Changes in appearance by means of Hexapod tumbler Tester – ISO 10361 / ASTM D5252
- [ ] I. Small source of ignition for floor coverings (hot metal nut test) - BS 4790 / BS5287
- [ ] J. Surface flammability of carpets and rugs –
  - 16 CFR 1630
  - 16 CFR 1631
  - BS 6307
  - GB/T 11049
  - Original
  - After 10 washes
- [ ] K. Rug back staining on vinyl tile – AATCC 137
- [ ] Others:

**Service Required**

- [ ] Regular
- [ ] Priority
- [ ] Immediate

*Sample pick-up time not included
(40% Surcharge)
(100% Surcharge)

<table>
<thead>
<tr>
<th>Report to be collected</th>
<th>Return sample</th>
</tr>
</thead>
<tbody>
<tr>
<td>Tai Po Head Office</td>
<td>Residue Sample</td>
</tr>
<tr>
<td>Cheung Sha Wan MTR</td>
<td>Not Required</td>
</tr>
<tr>
<td>Mail</td>
<td>Tested Sample</td>
</tr>
</tbody>
</table>

**Special Instructions**

We declare that the above information given is true, complete and correct. We agree to abide by the conditions printed on the back of this form. (The full text is available from our website www.stc.group under the Download Area).

*Agree to join the “Hong Kong Safety Mark Scheme” (Program details in Appendix A)*

Authorized signature and company chop of the applicant:

<table>
<thead>
<tr>
<th>Printed Name</th>
<th>Job Title</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
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</tbody>
</table>

Should you prefer not to have your contact information used for marketing purposes, please send your request to hsstc@stc.group. Please use the email address that you would like to stop receiving promotional emails when submitting the request to us. Please do not disclose any confidential information such as telephone number, other email address, etc. in your email. We will arrange to have your email address excluded from our promotional email list. If you wish to make any enquiry or request, please contact us at +852 2666 1888.
GENERAL CONDITIONS OF TESTING

THE HONG KONG STANDARDS AND TESTING CENTRE LTD., (the "Centre"), while reserving the right to decline, without giving any reason whatsoever, any request for the undertaking of a test or investigation, will carry out at the request of the clients the required test or investigation subject always to the following conditions:-

1. The Centre only acts for the person or body originating the instructions (the "Applicant"). No other party is entitled to give instructions, particularly on the scope of testing or delivery of report or certificate, unless authorized by the Applicant.
2. All instructions or other property to be tested or investigated shall be delivered at the costs of the Applicant and in accordance with the requirements of the Centre. At the conclusion of the test or investigation, the Applicant shall, if required by the Centre, collect the materials or equipment. In any event, if the materials or equipment are not collected by the particular circumstances of the required test or investigation, will carry out at the request of the clients the required test or investigation subject always to the following conditions:-
3. The Applicant shall always comply with the followings before or during the Centre providing its services:-
(a) give timely instructions and adequate information to enable the Centre to perform the services effectively;
(b) supply, when requested by the Centre, any equipment and personnel for the performance of the services;
(c) provide the Centre with all necessary access for the Centre's representative to the site of the performance of the services;
(d) inform the Centre in advance of any hazards or dangers, actual or potential, associated with any order of samples or testing;
(e) provide all necessary access for the Centre's staff and/or representative(s) to enable the required services to be performed effectively;
(f) said payment is to be made by the Applicant to the Centre within 10 business days after the receipt of the bill; and
(g) fully discharge all its liabilities under any contract like sales contract with a third party, whether or not a report or certificate has been issued by the Centre, failing which the Centre shall be under no obligation to the Applicant.
4. The Centre's accepting the Applicant's instructions, the Centre will issue reports and certificates which reflect statements of opinion made with due care within the scope of instructions given, but is not obliged to report on any facts outside the instructions. The Applicant shall always render adequate and accurate information and particulars of the test sample to the Centre, failing which the Centre shall not be responsible for any faults and/or mistakes on the certificate and/or reports in relation thereto.
5. The Centre is irrevocably authorized by the Applicant to deliver at its discretion the report or certificate to any third party when instructed by the Applicant or where it ultimately finds it necessary to deliver the report or certificate. The Centre's decision is final, as determined by the Centre.
6. A test report will be issued in confidence to the Applicant and it will be strictly treated as such by the Centre. It may not be reproduced either in its entirety or in part and it may not be used for advertising or other unauthorized purposes without the written consent of the Centre. The Applicant to whom the Report is issued may, however, send or send it, or a certified copy thereof prepared by the Centre, to his customer, supplier or other persons directly concerned. Subject to Clause 7, the Centre will not, without the consent of the Applicant, enter into any agreement or correspondence with or disclose to any third party concerning the contents of the report unless required by the relevant governmental authorities, laws or court orders.
7. The Centre shall be at liberty to disclose the testing-related documents and/or files any time to any third-party accreditation and/or recognition bodies for audit or other related purposes unless disagreed by the Applicant in writing at the time of them submitting the applications. No liabilities whatsoever shall attach to the Centre's act of disclosure.
8. Notwithstanding anything contained herein to the contrary, but subject to Clause 7, it is agreed that the Centre will be responsible for the management of all confidential information of the Centre which concerns the performing the professional or technical tasks assigned to it, including:
(a) The Centre will inform the Applicant in advance, of the information it intends to place in the public domain. Except for information that the Applicant makes publicly available, or when agreed between the Centre and the Applicant (e.g. for the purpose of responding to complaints, or situations set off in Clause 7), all other information is considered proprietary information and shall be regarded as confidential.
(b) When the Centre is required by law or authorized by contractual arrangements to release confidential information, the Applicant or individual concerned will, unless prohibited by law, be notified of the information provided.
(c) Information about the Applicant obtained from sources other than the Applicant (e.g. complainant, regulators) shall be confidential between the Applicant and the Centre. The Centre will not disclose the information to the Centre and will not be shared with the Applicant, unless agreed by the Centre.
(d) Personnel, including any committee members, contractors, personnel of external bodies, or individuals acting on the Centre's behalf, will keep confidential all information obtained or created during the performance of laboratory activities, except as required by law.
9. The Applicant shall be bound to bring the results and/or reports, or any third party's laboratory, or to any other party accreditation and/or recognition bodies for audit or arbitration shall inform the Centre to that effect prior to submitting the sample for testing.
10. The report will refer only to the sample tested and will not apply to the overall sample, unless the sampling has been carried out by the Centre and is stated as such in the Report.
11. When the Applicant requests a statement of conformity to a specification or standard for the test (e.g. pass/fail, in-tolerance/out-of-tolerance), unless inherent in the requested specification or standard as previously instructed by the Applicant, the Centre will adopt the ILAC-G8 Guidance document (and/or IEC Guide 115 in electro-technical sector) as the conformity rule. When adopting ILAC-G8 document if measured value plus minus the expanded uncertainty with a 95% coverage probability overlaps the limit, no declaration of conformity can be made. Further information regarding the documents can be obtained by direct contact with the Centre.
12. Any documents containing engagements between the Applicant and third party like contracts of sale, letters of credit, bills of lading, etc. are regarded as information for the Centre of the Client's administration of the services performed (or services accomplished) by the Centre.
13. If the Applicant do not specify the methods / standards to be applied, the Centre will choose the appropriate ones and further information regarding the methods can be obtained by direct contact with the Centre.
14. The Applicant shall be bound to bring the results and/or reports, or any third party's laboratory, or to any other party accreditation and/or recognition bodies for audit or arbitration shall inform the Centre to that effect prior to submitting the sample for testing.
15. The Centre will not, without the consent of the Centre, enter into any agreement or correspondence with or disclose to any third party concerning the contents of the report unless required by the relevant governmental authorities, laws or court orders.
16. Subject to Clauses 14 and 15, the total liability of the Centre in respect of any claim of loss, damage or expense of whatsoever nature shall not exceed a total sum equal to five times the amount of the service fee payable in respect of the services directly related to such claim, and the Centre's liability shall not include any indirect, special or consequential loss of the Applicant.
17. In the event of the Centre prevented by any cause outside the Centre's control from performing any service for which an order has been given or an agreement made, the Applicant shall be entitled to the Centre to:
(i) the amount of all abortive expenditure actually made or incurred; and
(ii) a proportion of the agreed fee or commission equal to the proportion (if any) of the service actually carried out by the Centre.
18. The Centre shall be relieved of all responsibility whatsoever for the partial or total non-performance of the required service.
19. The Centre shall be fully discharged in respect of all claims, losses and/or expenses incurred, unless suit is brought within one calendar year after the date of the performance of the Centre of the service relating to the claim or in the event of any alleged non-performance within one year of the date when such service should have been completed.
20. The Centre acknowledges that the Centre does not, either by entering into a contract or by performing service, assume or undertake to discharge any duty of the Applicant to any other person, other than an insurer, for loss or damages arising as a result of the Centre's failure to discharge its obligations hereunder or to perform, or decline to perform, any service under this Agreement.
21. The Centre shall hold harmless and indemnify the Centre and its officers, employees, agents or independent contractors against all claims made by any third party for loss, damage or expense of whatsoever nature including reasonable legal expenses relating to the performance or non-performance of any services to the extent that the aggregate of any such claims relating to any one service exceed the limits mentioned in Clause 16.
22. The Centre shall be entitled to use the report or Centre's report, or any document prepared by the Centre, for the purposes of internal audit of the Centre, without the consent of the Applicant.
23. Samples submitted for testing are accepted on the understanding that the report issued cannot form the basis of, or be the in
24. Samples are deposited with and accepted by the Centre on the basis that either they are insured by the Applicant or the Applicant assumes entire responsibility for loss through fire, theft, spoilage or for damages arising in the course of analysis or handling of the sample by the Centre or its servants, agent, employees or independent contractors.
25. If the requirements of the Applicant require the analysis of samples by the Applicant's or any third party's laboratory, the Centre will only convey the result of the analysis without responsibility for its accuracy. If the Centre is only allowed to witness an analysis by the Applicant's or any third party's laboratory the Centre will only confirm that the correct sample has been analyzed without responsibility for the accuracy of any analysis or results.
26. In the event of any unforeseen additional time or costs being incurred in the course of carrying out any of its services, the Centre shall be entitled to charge the Applicant additional fees to reflect the additional time and costs incurred.
27. All rights (including but not limited to copyright) in any reports, certificates or other materials produced by the Centre in the course of providing its services shall remain vested in the Centre.
28. The Applicant shall punctually pay the date on which invoice or within such other period agreed in writing by the Centre all charges rendered by the Centre or interest will become due at the rate of three per cent per month from the date of invoice until actual payment. The Applicant is also responsible for settling all the Centre's costs of collecting the charges owed, including legal fees.
29. Test results may be transmitted by electronic means at the Applicant's request. However, it should be noted that electronic transmission cannot guarantee the information contained will not be lost, delayed or intercepted by third party. The Centre is not liable for any disclosure, error or omission in the content of such messages as a result of electronic transmission.
30. If necessary, the Centre may subcontract part of or all tests to competent subcontractors. If no objection is raised at the time of Applicant submitting the application, the Centre shall assume the Applicant's approval.
31. The Centre reserves the right to include Special Conditions in addition to the foregoing General Conditions if warranted by the particular circumstances of the requested test or investigation [this clause is only effective when the other party has been informed].
32. In any dispute, controversy or claims arising out of relating to this contract, or the breach, termination or invalidity thereof between the Centre and the Applicant, these terms and conditions shall take precedence over any other terms and conditions previously agreed to by the parties or the agent or representative of either party.
33. The Centre shall have the right to license the use of its registration marks or logo as determined by the laws of Hong Kong Special Administrative Region. Any dispute shall be conclusively settled under the rules of arbitration of the International Chamber of Commerce by one or more arbitrators appointed in accordance with the said rules. Unless otherwise agreed, the arbitration shall take place in Hong Kong.
Appendix A / 附件甲

The Hong Kong Safety Mark Scheme is an independent safety certification program for products marketed in Hong Kong. The scheme was commissioned in 1998, and is developed, operated and administered by the Hong Kong Certification Centre (HKCC), a subsidiary company of STC. Applicant will be granted the authority to use the Hong Kong Safety Mark on a certified product once the submitted samples pass through a testing and surveillance process and is certified as compliant with Hong Kong safety regulations. Plant visits and random sampling will be conducted regularly to ensure the product still meet the certification criteria. With the mark, consumers will be able to identify products that meet safety standards.

HKCC will publish and update the "Directory of HKCC Certified Products", which will be available on the Hong Kong Certification Centre website www.hk-cc.hk. Manufacturers, importers, distributors, retailers and consumers can check the Directory for more information on the certified product.

Product Details 產品資料

Company Name: 公司中文名稱:

Agree to Join 現欲申請: □  Interested to know 想了解: □

- Hong Kong Safety Mark 香港安全標誌
- Hong Kong ECO Mark 香港綠色標誌
- Water, Water tap, pipe and its components certification 食水及供水設備認証
- Hong Kong VOC & Formaldehyde Compliance Mark 揮發性有機物化合物及甲醛符合標誌

Product Name (English) 產品英文名稱:  Product Name (Chinese) 產品中文名稱:  Model 型號#

I/We, the Subscriber, warrant and agree:

(i) to supply all complete and necessary information for this application and that the information provided with this application is true and accurate in every respect; (ii) to adopt all data, statements, or any other information furnished to HKCC by the Subscriber or any other third parties at or prior to the signing of this application and thereafter; (iii) all information disclosed to HKCC has proper consents, licenses or authorities required by the laws and this product does not infringe upon any intellectual property rights; (iv) to fully indemnify HKCC of all damages or liabilities to any disputes, controversy, or claims arising out of or relating to the data, statements, or any other information provided; (v) to abide by the General Conditions of Service (please refer to the "Application and Quotation" section in www.hk-cc.hk and the back of this form) and any rules and procedures of HKCC deemed applicable; (vi) to make all payments on time; and (vii) to indemnify HKCC against any disputes, controversy, or claims arising out of this product.

Authorized signature and company chop of the applicant:

Printed Name 公司授權代表人姓名:  (請以正楷填寫)

Job Title 職位:  Date 日期: